

Contai Co-operative Bank Limited
Head Office : Contai :: Purba Medinipur

NIT No.- CCBL/02/2024-25

Date : 22.08.2024

Sealed quotation is invited from reputed CERT-IN empaneled Auditors Firm having experience to execute IS & IT Audit at Banks / Financial Institutions.

Eligibility :-

1	Have Credential to execute job of Similar nature in last financial year at least three Banks /Financial Institutions in India of which atleast one is a Nationalized Bank & atleast one is a Co-operative Bank.	Copy of work orders to be provided.
2.	Should have executed IS & IT Audit works at Bank's Datacenter level of any two of those three Banks.	Copy of credentials.
2	Have valid CERT-IN empanelment	Copy of empanelment.
3	Have valid GST registration, PAN & Professional Tax registration.	Copy of documents.
4	The Firm should remain in such profession in Last 3 (three) years and should remain conversant with the RBI Circulars / Directives in this respect.	Copy of few work orders/ Certificate of execution of similar works in last three years.

Scope of Works :-

1. Conductance of IS Audit of Hardware, System Software, Application Software & Networking including VAPT at Datacenter and workspace level and to report & certify regarding Audit.
2. To conduct risk-based audit & to report accordingly. To Provide Risk Mitigation matrix for Bank.
3. Review of Last Audit Report of Bank & report on present position.
4. Review of IS & IT Policy of Bank & updation of those policies which would be risk based and taking into account latest RBI Circulars / Guidelines.
5. Physical Audit at atleast 4 (Four) Branches of the Bank.

Contai Co-operative Bank Limited
Head Office: Contai:: Purba Medinipur

NIT No.- CCBL/02/2024-25

Date : 22.08.2024

**Date of Dropping of Quotation
(with other documents)** : 10th Sept (Tuesday) up to 3.00 pm.

Date of Opening : 10th Sept (Tuesday) at 4.30 pm.

Rate for Audit

- 1. Rate should be quoted in INR and excluding GST Amount.**
- 2. Rate of GST should be mentioned.**

Timeline of Audit

The Audit work should be undertaken immediately after submission of P.O. & should be completed within 3 (Three) weeks thereafter.

Payment

Payment will be done within 15 (Fifteen) days after submission of Final Report.

**The decision of the Bank Authority regarding final selection shall be final and binding on bidders.
For Contai Co-operative Bank Limited.**

Sd/-(Apollo Ali)
Secretary(Offg.)